

## Mac Admin Rights – Your Responsibilities

As an administrator of your Mac, you will receive minimal support from systems. We are always here to support you when required but priority will be given to the people without admin rights who rely on our support more.

By requesting admin rights it is assumed that you are experienced with using and administering a Mac and that you can solve most problems without systems intervention.

The following notes must be adhered to unless a member of the Operations group overrides them in writing.

- Any commercial software must have a valid license owned by either you or WTSI and proof of ownership must be available.
- Anything stored on the Mac **MUST** comply with the WTSI AUP located at: (<https://helix.wtgc.org/content/it-acceptable-use-policy-aup>)
- Mac OSX 10.9.1 is the highest level of OS currently supported.
- **NEVER** perform an OS upgrade or software update. Systems will upgrade your Mac once we have qualified and tested the new release / patch.
- The administrator account **MUST** always remain active with all relevant privileges.
- All pre-installed software **MUST** remain installed and enabled. I.E. LANDesk client and Antivirus.
- SSH and ARD **MUST** remain active.
- The firewall **MUST** only be enabled if you are travelling, and should be turned off when connected to the Sanger network.
- **ONLY** systems have access to the root account.
- The hostname **MUST NOT** be changed.
- Installations will be monitored and non-work installations may result in loss of admin privileges and the removal of the software.

**Failure to comply with ALL of the above will result in immediate removal of admin rights and possible disciplinary actions.**

I understand and accept the condition as above.

Print Name MARK DAWSON Signature 

Date 6<sup>th</sup> May 2014 Machine Name .....

Issued By .....